

PLEASE CIRCULATE / POST AT YOUR BULLETIN BOARD

University of the Philippines
Diliman, Quezon City

BULLETIN OF VACANT POSITIONS # 39

POSITION	COLLEGE/UNIT	STATUS	MINIMUM QUALIFICATIONS				DEADLINE OF APPLICATION
			EDUCATION*	EXPERIENCE	TRAINING	ELIGIBILITY	
(1) UNIVERSITY EXTENSION ASSOCIATE II (SG-14)	College of Social Work and Community Development (CSWCD)	Permanent UEXA2-56-1998	1. AB or BS degree relevant to the nature of the work in the position plus 18 units of graduate work completed; or 2. AB or BS degree relevant to the nature of the work in the position plus 6 units of graduate work completed; or 3. AB or BS degree relevant to the nature of the work in the position	1. None required; or 2. 2 yrs of experience in mid-level training activities, or as UEA I; or 3. 3 yrs of experience in mid-level training activities, or as UEA I	4 hours of relevant training	Career Service (Professional)	31 July 2013
(1) UNIVERSITY RESEARCH ASSOCIATE II (SG-14)	Department of Arts Studies, College of Arts and Letters(CAL)	Permanent UNIRA2-278-1998	1. AB or BS degree relevant to the nature of the work in the position plus 18 units of graduate work completed; or 2. AB or BS degree relevant to the nature of the work in the position plus 6 units of graduate work completed; or 3. AB or BS degree relevant to the nature of the work in the position	1. None required; or 2. 2 yrs. of experience in mid-level research operations, or as URA I ; or 3. 3 yrs. of experience in mid-level research operations, or as URA I	4 hours of relevant training	CS Professional (Second Level Eligibility)	31 July 2013
<i>*Either the Bachelor's degree or the graduate work required should be relevant to the nature of work in the position</i>							

Interested applicants may apply at the Human Resources Development Office, located at the Mezzanine floor, Quezon Hall, UP Diliman with the following:

- Letter of application
- Comprehensive resume with (1) 2x2 recent picture
- Transcript of records (impt: certified copy need Certificate/s of previous employment/s)
- Certificate of eligibility
- Certificates of trainings attended within the last 5 yrs.

For inquiries, call HRDO Recruitment Section :
Check out other job vacancies at <http://www.hrdo.upd.edu.ph>

APPROVED FOR POSTING:

ROSALINDA J. TINGCO
Chief, HRRD, HRDO

18 July 2013

