

PLEASE CIRCULATE / POST AT YOUR BULLETIN BOARD

University of the Philippines
Diliman, Quezon City

BULLETIN OF VACANT POSITIONS # 131

POSITION	COLLEGE/UNIT	STATUS	MINIMUM QUALIFICATIONS				DEADLINE OF APPLICATION
			EDUCATION*	EXPERIENCE	TRAINING	ELIGIBILITY	
(1) UNIVERSITY EXTENSION SPECIALIST I (SG-16)	SCHOOL OF URBAN AND REGIONAL PLANNING (SURP)	Permanent UEXSP1-46-1998 /2051-1994	1. MA or MS degree; or 2. AB or BS degree plus 18 units of graduate work completed; or 3. AB or BS degree	1. None required; or 2. 2 yrs of experience in mid-level training activities, or as UEA I or II; or 3. 5 yrs of experience in mid-level training activities, or as UEA I or II	4 hours of relevant training	Career Service (Professional)	June 29, 2012
(1) UNIVERSITY EXTENSION ASSOCIATE II (SG-14)	UP DILIMAN GENDER OFFICE	UP Contractual	1. AB or BS degree relevant to the nature of the work in the position plus 18 units of graduate work completed; or 2. AB or BS degree relevant to the nature of the work in the position plus 6 units of graduate work completed; or 3. AB or BS degree relevant to the nature of the work in the position <i>*Either the Bachelor's degree or the graduate work required should be relevant to the nature of work in the position</i>	1. None required; or 2. 2 yrs of experience in mid-level training activities, or as UEA I; or 3. 3 yrs of experience in mid-level training activities, or as UEA I	4 hours of relevant training	Career Service (Professional)	June 29, 2012

Interested applicants may apply at the Human Resources Development Office, located at the Mezzanine floor, Quezon Hall, UP Diliman with the following:

- Letter of application
- Comprehensive resume with (1) 2x2 recent picture
- Transcript of records (impt: certified copy needed)
- Certificate/s of previous employment/s
- Certificate of eligibility
- Certificates of trainings attended within the last 5 yrs.

APPROVED FOR POSTING:

ROSALINDA J. TINGCO
Chief, HRRD, HRDO

For inquiries, call HRDO Recruitment Section :
Check out other job vacancies at <http://www.hrdo.upd.edu.ph>

June 2012

