

PLEASE CIRCULATE / POST AT YOUR BULLETIN BOARD

University of the Philippines
Diliman, Quezon City

BULLETIN OF VACANT POSITIONS # 02

POSITION	COLLEGE/UNIT	STATUS	MINIMUM QUALIFICATIONS				DEADLINE OF APPLICATION
			EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
(3) ATTORNEY V (SG-25)	OFFICE OF THE VICE PRESIDENT FOR LEGAL AFFAIRS	UP Contractual	Bachelor of Laws	3 years of relevant experience	16 hours of relevant training <i>(submission of certificate of training/seminars required)</i>	R.A. 1080	31 January 2013
(2) UNIVERSITY RESEARCHER I (SG 16)	OFFICE OF THE VICE PRESIDENT FOR LEGAL AFFAIRS	UP Contractual	1. MA or MS degree; or 2. AB or BS degree plus 18 units of graduate work completed; or 3. AB or BS degree	1. None required; or 2. 2 yrs. of experience in mid-level research operations, or as Univ. Research Assoc. I or II; or 3. 5 yrs. of experience mid-level research operations, or as Univ. Research Assoc. I or II	4 hours of relevant training	CS Professional	31 January 2013
- at least 4th year LI. B or LI.B graduate and computer literate							

Interested applicants may apply at the Human Resources Development Office,
located at the Mezzanine floor, Quezon Hall, UP Diliman with the following:
Letter of application
Transcript of records (impt: certified copy needed)
Certificate of eligibility
Certificates of trainings attended (*at the most, taken 5 years ago*)

Comprehensive resume with (1) 2x2 recent picture
Certificate/s of previous employment/s

APPROVED FOR POSTING:

ROSALINDA J. TINGCO
Chief, HRRD, HRDO

For inquiries, call HRDO Recruitment Section :
Check out other job vacancies at <http://www.hrdo.upd.edu.ph>

22 January 2013